# KSC TECH NEWS

#### **September 21, 2016**

## Meet the New Technology Directors

The Information Technology Department welcomes two new Directors to the department.

Jason Gaunt will focus on technology infrastructure and hardware in the Technology Department.

Megan McConnell will focus on educational technology as it relates to curricular and instructional matters.

Both Megan and Jason are graduates of Kokomo High School and have worked for KSC for several years.

## **Outlook Keyboard Shortcuts**

Ctrl + K - Insert hyperlink

Ctrl + Shift + L - Add bullets

Ctrl + Shift + H - Create a Microsoft Office document

#### **Check out Scholastic.com!**

Scholastic.com has a number of teacher resources, tools, and student activities. Click below to check out what Scholastic.com offers.



# **Tech Tip**

Please remember to turn your projector off if you are not going to be using it for 30 minutes or more. This includes lunch breaks, prep time, and (for elementary teachers) recess and specials. This will help prolong the life of your projector bulb.

# **PBS Learning**

PBS Learning has a number of resources available for the upcoming presidential election including 60-second presidents, presidential portraits/biographies and activities for students. To check out what PBS Learning has, click below.



# **Steps to Protect Online Security**

- Create strong passwords. Use a mixture of upper and lowercase letters, numbers and symbols. Do not use the same password for more than one website. Change passwords every few months.
- Rethink your answers to security questions.
  Between various forms of social media,
  there is a lot of information you have supplied to social media. Answer security
  questions with something other than what
  your answer should be.
- Opt for double verification when available.
   To access information on any device for the first time, many sites will do this.
- · Protect your Wi-Fi with a password.
- Don't click on unfamiliar links. If something looks suspicious, delete it.

Source: Bernstein, Linda. "7 Steps to Protect Your Online Security." Forbes.com. N.p., 22 Jan. 2013. Web. 19 Sept. 2016.

#### **Tech Trivia**

Before YouTube had started, the founders worked for PayPal. When they received bonuses, they used the money to start YouTube. YouTube was originally planned to be a video dating site.